

School of Engineering and Applied Science

Mechanical Engineering and Materials Science

Independent Study Petition

All registrations for E37 400/500 Independent Study must have *prior* approval of a faculty sponsor, student's advisor, and the MEMS Department Chair. Independent study petitions are generally considered in the semester preceding the independent study experience. In no case will registration for an independent study be approved after the last day to add a class in that semester.

Name _____ Date Submitted _____
Address _____ Credits Requested _____
_____ Home Phone # _____
Degree Program _____ Work Phone # _____
Semester _____ Email Address _____

Registering for 400 or 500 level independent study?

INSTRUCTIONS:

TYPE ANSWERS ON A SEPARATE SHEET OF PAPER FOR PARTS A – E. FILL OUT THE TOP PORTION AND ATTACH THE PAGES WITH YOUR ANSWERS TO QUESTIONS A-E ALONG WITH THE SIGNATURE PAGE WITH SPONSOR AND ADVISOR SIGNATURES.

PART D OF THE INDEPENDENT STUDY PETITION (BASIS FOR GRADE) MUST SPECIFY THAT A WRITTEN REPORT WILL BE SUBMITTED AND FILED WITH THE DEPARTMENT AT THE END OF THE SEMESTER.

PART E MUST SPECIFY THAT STUDENT EFFORT WILL BE 8-10 HOURS PER WEEK FOR A 3-CREDIT INDEPENDENT STUDY COURSE. SPECIFY THAT WEEKLY OR BI-WEEKLY MEETINGS WILL BE HELD WITH THE FACULTY SPONSOR TO GO OVER RESULTS AND PLAN EFFORT FOR THE NEXT MEETING.

**RETURN PETITION TO URBAUER 319 BEFORE THE START OF SEMESTER FOR CHAIR REVIEW AND APPROVAL.

Independent Study Proposal

(Answer questions A-E on a separate sheet of paper.)

A. Independent Study Summary Description:

B. Learning Objective of the Independent Study:

C. Methodology to be used in Conducting the Independent Study:

D. Criteria for Measuring the Degree to which Learning Objectives are met:

E. Schedule Criteria (meeting requirements, project milestones, etc.):

F. Register for the appropriate instructor and units before submitting this form.

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Signature of Petitioning Student

FACULTY SPONSOR Approved Disapproved Date _____

Signature of Faculty Sponsor

Printed Name of Faculty Sponsor

STUDENT'S ADVISOR Approved Disapproved Date _____

Signature of Student's Advisor

Printed Name of Student's Advisor

DEPARTMENT CHAIRMAN Approved Disapproved Date _____

Philip V. Bayly, Ph.D.

Number of Approved Credits