MEMS 501 – GRADUATE SEMINAR
Washington University in St. Louis

MEMS Seminar Attendance Policy
revision Fall 2019

All full-time graduate students are required to register and pass MEMS 501 – graduate seminar in order to fulfill their degree requirements in every semester until graduation. To pass the class, students must attend a minimum of 7 seminars per semester and sign their name on the sign-up sheet which is passed out during the seminar. Seminar dates are listed on the MEMS webpage and on Canvas. Students can also make up MEMS seminars by attending other seminars offered through other engineering departments (e.g. IMSE, BME, EECE, etc). However, a 2-for-1 rule applies for make-up seminars, i.e., for every 1 missed MEMS seminar the student must attend 2 alternative seminars. In order to verify attendance in non-MEMS seminars, students will need to fill out the seminar attendance form, have it signed by the seminar host, and send it to Dr. Weisensee (p.weisensee@wustl.edu, or CB 1185).

Students with an official conflict (e.g., taking another class or having teaching responsibilities at that time) still must register for MEMS 501, and contact Dr. Weisensee prior to the start of the semester to arrange to attend alternative seminars. The 2-for-1 rule does not apply in this case.

Following the academic integrity policy, signing in for another student in our MEMS seminars is NOT allowed. Any student found guilty of signing for a peer will automatically fail the class.
Seminar Attendance Form

Semester: ______________________________________________________________

Student Name (last, first): ________________________________________________

Date and time of seminar: ________________________________________________

Sponsoring department: ___________________________________________________

Title of seminar: _________________________________________________________

Signature seminar host: _________________________________________________